



Report to: Meeting of the Full Council – 12 December 2023
Portfolio Holder: Councillor Paul Peacock, Strategy, Performance & Finance
Director Lead: Sue Bearman, Assistant Director – Legal & Democratic Services
Lead Officer: Nigel Hill, Business Manager – Elections & Democratic Services, Ext. 5243

Report Summary	
Report Title	Proposed Schedule of Meetings 2024/25
Purpose of Report	To approve a Schedule of Meetings for the period from May 2024 to May 2025.
Recommendations	That the proposed Schedule of Meetings for 2024/25 as set out in Appendix A to the report be approved.
Reason for Recommendation	To ensure the Council has a full schedule of meetings in place for the 2024/25 Municipal Year.

1.0 Background

- 1.1 A proposed draft Schedule of Meetings for 2024/25 is attached as **Appendix A** to the report.
- 1.2 The Schedule reflects the Council’s governance arrangements and has factored in additional meetings of the Policy & Performance Improvement Committee.
- 1.3 It is necessary to get future meetings dates scheduled to enable the effective planning of Council business going into the 2024/25 Municipal Year.
- 1.4 One proposed change to highlight in the current schedule is moving the May 2024 Annual Council Meeting from Tuesday 14 May 2024 to Tuesday 21 May 2024 which is reflected in the appendix. This proposed change is considered necessary as if the Annual Council Meeting was to be held on the 14 May 2024, the deadline for submitting motions and questions from the public and the publishing of the agenda, would fall on Friday 3 May 2024. This is not pragmatic as the Democratic Services team and senior officers will be conducting the counts for the East Midlands Combined Authority Mayor and the Nottinghamshire Police & Crime Commissioner.

2.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.